

1. **PARTIES**

The Montana Department of Corrections (DEPARTMENT) and Engineered Control Systems (**CONTRACTOR**) enter into this Contract (**COR13-2642T**). The parties' names, addresses, and telephone numbers are as follows:

Montana Department of Corrections
Montana State Prison (MSP)
5 S. Last Chance Gulch
PO Box 201301
Helena, MT 59620-1301
(406) 444-3930

Engineered Control Systems
2717 N Hogan Street

Spokane, WA 99207
509-483-6215

DEPARTMENT AND CONTRACTOR, AS PARTIES TO THIS CONTRACT AND FOR THE CONSIDERATION SET FORTH BELOW, AGREE AS FOLLOWS:

2. **DUTIES/RESPONSIBILITIES OF CONTRACTOR**

A. CONTRACTOR agrees to provide the following services:

CONTRACTOR shall upgrade the Martz Diagnostic Unit door control system software at Montana State Prison (MSP) described in IFB13-2642T as amended and CONTRACTOR'S response to IFB13-2642T. This system allows central control of doors, gates, intercoms, and cameras in that unit of the facility. The door's outgoing low voltage controls and air solenoids are fully functional; only an upgrade of the operating software is required. There are 200 doors on the main block and 40 miscellaneous doors that are operated by the existing system.

CONTRACTOR shall install new computers and touch screens for human interaction to the controls. The system shall be programmed to look and function as close as possible to the systems in use at MSP Locked Housing Units to ease the simplicity of training correction officers and keep consistency regarding safety and security of the institution.

CONTRACTOR shall install Dell computers for all operations. These computers will be in operation 24/7 and the computers must have server grade hard drives that are rated for long term continuous use. DEPARTMENT requires that the computers utilize the most current version of Windows 7 Professional.

This is a critical system for the facility and requires reliable 24/7 operation. CONTRACTOR shall provide the necessary hardware required to ensure a failed station can be brought back into operation with limited downtime. DEPARTMENT also requires a copy of the software and all configurations be provided on DVD at the time of project acceptance.

CONTRACTOR shall provide four years system maintenance to begin immediately after the expiration of the warranty period. The warranty period shall be for one year from the date of final acceptance by the State. Warranty and maintenance shall include all parts and labor to keep the system fully operational.

B **ENTRANCE PROCEDURES**

Background Checks. Any individual who will be entering MSP must be approved by security personnel. Full name, birth date, and social security number must be submitted 72 hours in advance on all individuals who request entry into secured facilities. No contractor staff will be allowed in the facility without a MDOC background check.

Tobacco Use. All MDOC property is tobacco free. No tobacco products are allowed on the premises. All contractors and subcontractors are required to follow Montana Department of Corrections Policy 3.4.3.

Dress Code. Individuals entering MSP will be required to adhere to the applicable facility Dress Code Policy. Individuals not meeting the dress code requirements will not be admitted to any facility until such a time that dress can be altered to meet policy requirements.

Tools. Individuals entering MSP, and all other secured MDOC facilities, will be required to strictly adhere to the applicable Tool Control Policy 3.1.14.

Miscellaneous. Weapons, illicit drugs, alcohol, and other contraband are strictly forbidden on MDOC property.

To enter MSP, all contractors will be required to remove shoes, belt, and jewelry to pass through a metal detector test. A hand-held wand may also be used by MSP personnel.

In addition, the following items will not be allowed to enter a secure MDOC facility and should be secured in vehicles (this list may not be totally inclusive): Cash over \$5; cellular telephones; two-way radios; pocket knives, box cutters, etc; purses, pouches, briefcases, backpacks, etc. (exceptions will be made for items necessary to complete the business contractor is present for).

- A valid pictured ID is required for admittance to MSP.
- Contractor will be advised as to the proper procedure for a response to an emergency while at MSP.
- Adhering to additional policies may be required; contractors will be appropriately informed.
- Contractor will be escorted at all times by a MSP staff member while inside MSP.
- The above policies may be found at <http://cor.mt.gov/Resources/Policy/chapter3.mcpX>

3. WARRANTY

- A. **Warranty for Services.** The contractor warrants that it performs all services using reasonable care and skill and according to its current description (including any completion criteria) contained in this contract. State agrees to provide timely written notice of any failure to comply with this warranty so that the contractor can take corrective action.
- B. **Warranty for Software.** For a period of ninety (90) days from the date of receipt of software, the contractor warrants that: (i) the unmodified software will provide the features and functions, and will otherwise conform to all published documentation including on the contractor's website; and (ii) the media upon which the software is furnished will be free from defects in materials and workmanship under normal use and service.

The parties agree that the warranties set forth above do not require uninterrupted or error-free operation of hardware or services unless otherwise stated in the specifications.

These warranties are the state's exclusive warranties and replace all other warranties or conditions, express or implied, including, but not limited to, the implied warranties or conditions of merchantability and fitness for a particular purpose.

4. COMPENSATION/BILLING

DEPARTMENT shall compensate CONTRACTOR for successful delivery of services (or goods), provided pursuant to Section 2, in the following manner:

- A. DEPARTMENT shall pay CONTRACTOR upon success completion and final acceptance of the upgrade to the Martz Diagnostic Unit door control system software, per the schedule below, not to exceed forty eight thousand five hundred seventy three dollars (\$48,573.00).

Quantity	Unit	Description	Cost
N/A		Upgrade of existing program	\$14,261.00
4	Each	19" Touchscreens	\$5,640.00
5	Each	Dell PC's with current version of Windows 7 Professional including backup PC, if proposed	\$12,800.00
N/A		Software Licenses	\$3,520.00
1	Each	Backup software key	\$0 (included in cost of PC work station)
N/A		Equipment Installation	\$3,087.00
N/A		Operation Testing	\$5,135.00
N/A		System Training	\$2,071.00
N/A		Warranty	\$2,059.00
Grand Total			\$48,573.00

- B. DEPARTMENT shall pay CONTRACTOR \$12,032.75 per year for system maintenance. Not to exceed \$48,131.00 for four years of system maintenance.
- C. DEPARTMENT will allow the contractor to invoice the actual cost of travel for one person to install the system. The cost of travel will be at actual cost incurred for air travel, hotel charges, and rental car. CONTRACTOR may also invoice at the per diem rates established by the State of Montana, in accordance with the State travel policy <http://doa.mt.gov/doatravel/default.mcp.x>.
- D. DEPARTMENT agrees to pay CONTRACTOR within thirty (30) days following receipt of a correct invoice.
- E. DEPARTMENT may withhold payments to CONTRACTOR if CONTRACTOR has not performed in accordance with the terms of this Contract.
- F. The Contract number must be referenced on all invoices and correspondence pertaining to this Contract.

5. AGENCY ASSISTANCE

To the extent possible, CONTRACTOR shall use its own facilities and equipment in providing the services set forth in Section 2. However, the parties recognize that services provided to DEPARTMENT may occur within the confines of a secure correctional facility necessitating the use of DEPARTMENT facilities and equipment including, but not limited to, access to inmate records, work space within a correctional facility, and telephone service (e.g., Montana State Prison and Montana Women's Prison do not allow wireless phones within facility).

6. **TIME OF PERFORMANCE**

The contract term begins upon a fully executed contract and ends after the completion of the four year system maintenance period. The four year system maintenance begins immediately following the one year warranty period. The one year warranty period begins upon final project acceptance by State.

7. **LIAISONS AND NOTICE**

- A. Ken Arnold, 700 Conley Lake Rd., Deer Lodge, MT 59722 (406-846-1320 x2246) karnold@mt.gov, or successor serves as DEPARTMENT liaison.
- B. Robert Ellis 2717 N Hogan Street, Spokane, WA 99207 (509-483-6215) bob@ecs-systems.com or successor serves as CONTRACTOR liaison.
- C. All notices and invoices required in this Contract shall be in writing, properly addressed to the liaison in (A) and (B) above, mailed first-class, postage prepaid. All notices sent via U.S. Postal Service are deemed effective on the date of postmark. Notices and invoices mailed through another carrier (e.g., UPS or FedEx) are effective upon receipt.

8. **OWNERSHIP AND PUBLICATION OF MATERIALS**

All materials CONTRACTOR develops or utilizes (i.e., reports, spreadsheets, etc.) in performing the services set forth in Section 2 above shall be the sole property of DEPARTMENT.

9. **COMPLIANCE WITH WORKERS' COMPENSATION ACT**

Neither CONTRACTOR nor its employees are employees of the State. In accordance with sections 39-71-120, 39-71-401, and 39-71-405, MCA, Contractors are required to comply with the provisions of the Montana Workers' Compensation Act while performing work for the State of Montana. CONTRACTOR shall provide proof of compliance in the form of workers' compensation insurance, an independent contractor exemption, or documentation of corporate officer status and maintain such insurance, exemption, or corporate officer status for the duration of the contract. CONTRACTOR shall submit a copy of all renewals of expired insurance and exemptions to: Department of Corrections, Contracts Management Bureau, Attn: Contracts Manager, PO Box 201301, Helena, MT 59620-1301.

10. **HOLD HARMLESS AND INDEMNIFICATION**

CONTRACTOR agrees to protect, defend, and save the State, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all legal, equitable or administrative claims including those arising under paragraph 16 below, demands, damages, causes of action of any kind or character, including the cost of defense thereof, arising in favor of CONTRACTOR'S employees or third parties on account of bodily or personal injuries, death, or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions, including non-compliance with laws cited under paragraph 16 below, of CONTRACTOR and/or its agents, employees, representatives, assigns, or subcontractors - except the sole negligence of the State under this agreement.

11. **INSURANCE**

General Requirements: CONTRACTOR shall maintain for the duration of the Contract, at its cost and expense, insurance against claims for injuries to persons or damages to property, including contractual liability, which may arise from or in connection with the performance of the work by CONTRACTOR, agents, employees, representatives, assigns, or subcontractors. This insurance shall cover such claims as may be caused by any negligent act or omission.

Primary Insurance: CONTRACTOR'S insurance coverage shall be primary insurance as respect to the State, its officers, officials, employees, and volunteers and shall apply separately to each project or location. Any insurance or self-insurance maintained by the State, its officers, officials, employees or volunteers shall be in excess of CONTRACTOR'S insurance and shall not contribute with it.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to and approved by DEPARTMENT. At the request of DEPARTMENT either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the State, its officers, officials, employees, and volunteers; or (2) CONTRACTOR shall procure a bond guaranteeing payment of losses and related investigations, claims administration, and defense expenses.

Certificate of Insurance/Endorsements: A certificate of insurance from an insurer with a Best's rating of no less than A- indicating compliance with the required coverages must be received by the Contracts Manager, PO Box 201301, Helena, MT 59620-1301 prior to start of work under this Contract. CONTRACTOR must immediately notify DEPARTMENT of any material change in insurance coverage, such as changes in limits, coverages, policy status, etc. DEPARTMENT reserves the right to require complete copies of insurance policies at all times.

- A. **Specific Requirements for Commercial General Liability:** CONTRACTOR shall purchase and maintain occurrence coverage with combined single limits for bodily injury, personal injury, and property damage of \$1,000,000 per occurrence and \$2,00,000 aggregate per year to cover such claims as may be caused by any act, omission, or negligence of CONTRACTOR or its officers, agents, representatives, assigns or subcontractors.

Additional Insured Status: The State, its officers, officials, employees, and volunteers are to be covered as additional insureds; for liability arising out of activities performed by or on behalf of CONTRACTOR, including the insured's general supervision of CONTRACTOR; products and completed operations; premises owned, leased, occupied, or used.

- B. **Specific Requirements for Automobile Liability:** CONTRACTOR shall purchase and maintain personal liability coverage in accordance with Montana Statute.

12. ACCESS AND RETENTION OF RECORDS

CONTRACTOR agrees to provide DEPARTMENT, the Legislative Auditor, or their authorized agents with access to any records necessary to determine Contract compliance (Ref. 18-1-118, MCA). CONTRACTOR agrees to create and retain all records supporting the services rendered and/or supplies delivered for a period of three years after either the completion date of this Contract or the conclusion of any claim, litigation, or exception relating to this Contract taken by the State of Montana or a third party.

13. PUBLIC INFORMATION

CONTRACTOR recognizes that this Contract may be subject to public inspection pursuant to Article 2, § 9 of the Montana Constitution. DEPARTMENT has a limited ability to assert a privacy interest in the subject matter of the Contract particularly with respect to information which is in the nature of a "trade secret" as the phrase is defined in federal law. In any event, CONTRACTOR agrees to hold DEPARTMENT harmless from any injury caused, in whole or in part, by the review of this agreement by an entity authorized to do so pursuant to Article 2, § 9 of the Montana Constitution.

14. ASSIGNMENT, TRANSFER AND SUBCONTRACTING

CONTRACTOR shall not assign, sell, transfer, subcontract or sublet rights, or delegate duties under this Contract, in whole or in part, without the prior written approval of DEPARTMENT. No such written

approval shall relieve CONTRACTOR of any obligation of this Contract and any transferee or subcontractor shall be considered the agent of CONTRACTOR. CONTRACTOR shall remain liable as between the original parties to the Contract as if no such assignment had occurred.

15. AMENDMENTS

All amendments to this Contract shall be in writing and signed by the parties.

16. COMPLIANCE WITH LAWS

CONTRACTOR must, in performance of work under the Contract, fully comply with all applicable federal, state, or local laws, rules and regulations, including the Montana Human Rights Act, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and ADA Amendments Act of 2008, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by CONTRACTOR subjects subcontractors to the same provision. In accordance with section 49-3-207, MCA, CONTRACTOR agrees that the hiring of persons to perform the Contract will be made on the basis of merit and qualifications and there will be no discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by persons performing the Contract.

17. INTELLECTUAL PROPERTY/OWNERSHIP

17.1 Mutual Use. Contractor shall make available to the State, on a royalty-free, non-exclusive basis, all patent and other legal rights in or to inventions first conceived and reduced to practice, or created in whole or in part under this contract, if such availability is necessary for the State to receive the benefits of this contract. Unless otherwise specified in a statement of work, both parties shall have a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use copyrightable property created under this contract. This mutual right includes (i) all deliverables and other materials, products, modifications that Contractor has developed or prepared for the State under this contract; (ii) any program code, or site-related program code that Contractor has created, developed, or prepared under or primarily in support of the performance of its specific obligations under this contract; and (iii) manuals, training materials, and documentation. All information described in (i), (ii), and (iii) is collectively called the "Work Product".

17.2 Title and Ownership Rights. The State retains title to and all ownership rights in all data and content, including but not limited to multimedia or images (graphics, audio, and video), text, and the like provided by the State (the "Content"), but grants Contractor the right to access and use Content for the purpose of complying with its obligations under this contract and any applicable statement of work.

17.3 Ownership of Work Product. Contractor shall execute any documents or take any other actions as may reasonably be necessary, or as the State may reasonably request, to perfect the State's ownership of any Work Product.

17.4 Copy of Work Product. Contractor shall, at no cost to the State, deliver to the State, upon the State's request during the term of this contract or at its expiration or termination, a current copy of all Work Product in the form and on the media in use as of the date of the State's request, or such expiration or termination.

17.5 Ownership of Contractor Pre-Existing Materials. Contractor retains ownership of all literary or other works of authorship (such as software programs and code, documentation, reports, and similar works), information, data, intellectual property, techniques, subroutines, algorithms, methods or related rights and derivatives that Contractor owns at the time this contract is executed or otherwise developed or acquired independent of this contract and employed by Contractor in connection with the services provided to the State (the "Contractor Pre-existing Materials"). Contractor Pre-existing Materials are not Work Product. Contractor shall provide full disclosure of any Contractor Pre-Existing Materials to

the State before its use and to prove its ownership. If, however, Contractor fails to disclose to the State such Contractor Pre-Existing Materials, Contractor shall grant the State a nonexclusive, worldwide, paid-up license to use any Contractor Pre-Existing Materials embedded in the Work Product to the extent such Contractor Pre-Existing Materials are necessary for the State to receive the intended benefit under this contract. Such license shall remain in effect for so long as such Pre-Existing Materials remain embedded in the Work Product. Except as otherwise provided for in **Section 19.3** or as may be expressly agreed in any statement of work, Contractor shall retain title to and ownership of any hardware it provides under this contract.

18. PATENT AND COPYRIGHT PROTECTION

18.1 Third-Party Claim. If a third party makes a claim against the State that the products furnished under this contract infringe upon or violate any patent or copyright, the State shall promptly notify Contractor. Contractor shall defend such claim in the State's name or its own name, as appropriate, but at Contractor's expense. Contractor shall indemnify the State against all costs, damages, attorney fees, and all other costs and expenses of litigation that accrue as a result of such claim. If the State reasonably concludes that its interests are not being properly protected, or if principles of governmental or public law are involved, it may enter any action.

18.2 Product Subject of Claim. If any product furnished is likely to or does become the subject of a claim of infringement of a patent or copyright, then Contractor may, at its option, procure for the State the right to continue using the alleged infringing product, or modify the product so that it becomes non-infringing. If none of the above options can be accomplished, or if the use of such product by the State shall be prevented by injunction, the State will determine whether the contract has been breached.

19. MEETINGS

CONTRACTOR is required to meet with DEPARTMENT liaison, or designated representatives, to resolve technical or contractual problems that may occur during the term of the Contract or to discuss the progress made by CONTRACTOR and DEPARTMENT in the performance of their respective obligations, at no additional cost to DEPARTMENT. Meetings will occur as problems arise and will be coordinated by DEPARTMENT. CONTRACTOR will be given a minimum of three full working days notice of meeting date, time, and location. Face-to-face meetings are desired. However, at CONTRACTOR'S option and expense, a conference call meeting may be substituted. Consistent failure to participate in problem resolution meetings, two consecutive missed or rescheduled meetings, or to make a good faith effort to resolve problems, may result in termination.

20. CONTRACTOR PERFORMANCE EVALUATION

During the term of this Contract, DEPARTMENT may evaluate CONTRACTOR'S performance. Prior to completion of the evaluation, CONTRACTOR will be given an opportunity to review the evaluation and provide additional information and/or clarification. CONTRACTOR will also be asked to sign the evaluation document to acknowledge receipt of the document and an opportunity to respond. This Contract may be terminated by DEPARTMENT as a result of said evaluation and documented non-performance. CONTRACTOR Performance Evaluations may be considered in future solicitations and contracts.

21. TERMINATION AND DEFAULT

- A. DEPARTMENT may, by written notice to CONTRACTOR, terminate this Contract in whole or in part at any time CONTRACTOR fails to perform as required in this Contract.
- B. Either party may terminate this Contract without cause by providing written notice to the other as described in this paragraph. The party desiring to terminate the Contract shall provide written notice to the other, which notice will establish a termination date not less than 30 days from the

date of such notice. The termination of this Contract shall not limit any party's pursuit of remedies provided in this Contract or otherwise available under the laws of the State of Montana.

- C. DEPARTMENT, at its sole discretion, may, without 30 days notice, terminate or reduce the scope of this Contract if available funding is reduced for any reason. If funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract must be canceled. (Ref. 18-4-313(4), MCA).
- D. Failure on the part of either party to perform the provisions of this Contract constitutes default. Default may result in pursuit of a remedy for breach of Contract including, but not limited to, monetary damages or specific performance.
- E. **Noncompliance with Department of Administration Requirements.** The Department of Administration, under the provisions of 2-17-514, MCA, retains the right to cancel or modify any contract, project, or activity that is not in compliance with the Department's Plan for Information Technology, the State Strategic Plan for Information Technology, or any Statewide IT policy or standard in effect as of the date of contract execution. In the event of such termination, the State will pay for products and services delivered to date and any applicable termination fee specified in the statement of work or work order. Any modifications to this contract must be mutually agreed to by the parties.

22. CHOICE OF LAW AND VENUE

The laws of Montana govern this Contract. The parties agree that any mediation, arbitration or litigation concerning this Contract must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana, and each party shall pay its own costs and attorney fees (Ref. 18-1-401, MCA).

23. LICENSURE

CONTRACTOR agrees to provide copies of current licenses and certifications that register CONTRACTOR and any associates performing under this Contract.

24. INTEGRATION

This Contract contains the entire agreement between the parties and no statement, promises, or inducements made by either party or agents thereof, which are not contained in the written Contract, shall be binding or valid. This Contract shall not be enlarged, modified, or altered except upon written agreement signed by all parties to the Contract.

25. SEVERABILITY

A declaration by any court, or any other binding legal source, that any provision of this Contract is illegal and void shall not affect the legality and enforceability of any other provision of this Contract, unless the provisions are mutually dependent.

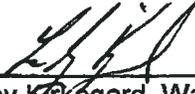
26. **COMPLETED CONTRACT**

DEPARTMENT cannot disburse any payments under this Contract until a fully executed original Contract is returned to the Department of Corrections, Contracts Management Bureau, PO Box 201301, Helena, MT 59620-1301.

SIGNATURE

DEPARTMENT

CONTRACTOR



Leroy Kirkgaard, Warden
Montana State Prison



Robert Ellis
Engineered Control Systems

08/06/2013
Date

8/14/13
Date

Approved for Legal Content by:



Legal Counsel (Date) 8/11/13
Department of Corrections

Approved as to Form:



Procurement Officer (Date) 7/18/13
State Procurement Bureau

Chief Information Officer Approval:

Contractor is notified that, under the provisions of 2-17-514, MCA, the Department of Administration retains the right to cancel or modify any contract, project, or activity that is not in compliance with the Agency's Plan for Information Technology, the State Strategic Plan for Information Technology, or any statewide IT policy or standard.



Chief Information Officer (Date) 9/4/13
Department of Administration



MT Contractors License: 54981

June 24, 2013

Att: Tia Snyder

Re: IFB No. 13-2642T: MDIU Door Control System Upgrade

General Proposed System Overview

Engineered Control Systems (ECS) is a correctional systems integrator, specializing in the design, installation, and service of high-tech correctional security systems for over 18 years. Projects range from the Arctic Circle to the island of Guam, with sizes ranging from \$10,000 to \$8,000,000. ECS has done many projects for the Montana Department of Corrections, including the recent upgrade to the Women's Correctional Center in Billings, and of course, was the original integrator on this project.

The following is an overview of the proposed system upgrades to be provided and installed by ECS, as requested in addenda #1. Currently, the system consists of a network of PLC's (Programmable Logic Controllers) connected to 4 touchscreen PC workstations, which act as the operator interfaces to the PLC control system. The MonitorPro software on the touchscreen PC's has become obsolete, with limited support from the manufacturer. Under this proposal, ECS will perform the following tasks:

1. Provide and install 4 new touchscreen PC workstations, 2 new ELO touchscreens, and 2 new CCTV monitors, per the Owner's bid detail sheet. The PC's will be located in the Electronics Room, and new KVM extenders will be provided to allow the PC's to communicate remotely with the touchscreen monitors and mice located in various control areas. A spare PC workstation will be provided with the Citect touchscreen software configured, to allow for a quick and easy replacement in the event of a PC failure.
2. Procure and install Citect touchscreen software, as manufactured by Schneider Electric, the manufacturer of the existing PLC's, which ensures future compatibility between the touchscreens and the PLC's in the years to come. ECS, which is intimately familiar with the existing PLC software, will then develop new graphics for the touchscreens, duplicating the existing sequences plus the new sequences requested by the State. The graphics will mimic the Housing Unit, to be similar in appearance and operation, to allow for ease of transition for operators between buildings.
3. Add remote reset function to the Electronics Room, to allow authorized staff to reset the system in the event of a duress/takeover situation.
4. Provide a 4-year Managed Services Agreement, consisting of routine and emergency repairs of the touchscreen PC's including software updates as appropriate. This agreement would start at the end of the warranty period.
5. Provide system training for up to 6 staff persons, including how to back-up systems.

The Department also requires the bid include information regarding the warranty period and the cost of a four year system maintenance to begin immediately after the expiration of the warranty period. The warranty period shall be for one year from the date of final acceptance by the State. Warranty and maintenance shall include all parts and labor to keep the system fully operational.

4.3 PRICING SCHEDULE

4.3.1 Pricing Schedule. This bid must be an all-inclusive total (excluding travel). Bidders must detail all costs that will be used to meet the requirements set forth in the bid. Additional information should be included as necessary to explain in detail the bidders cost/price.

Quantity	Unit	Description	Cost
N/A		Upgrade of existing program	\$14,261
2	Each	19" video monitors	\$740
2	Each	19" Touchscreens	\$2,820
5	Each	Dell PC's with current version of Windows 7 Professional including backup PC, if proposed	\$12,800
4	Each	Software Licenses	\$3,520
1	Each	Backup software key	\$0: Not needed for spare PC workstation
N/A		Equipment Installation	\$3,087
N/A		Operation Testing	\$5,135
N/A		System Training	\$2,071
N/A		Warranty	\$2,059
4	Years	System Maintenance	\$48,131
N/A		Other	
Grand Total			\$94,624

4.3.2 Travel Costs. The State will allow the contractor to invoice the actual cost of travel for one person to install the system. The cost of travel will be at actual cost incurred for air travel, hotel charges, and rental car. The contractor may also invoice at the per diem rates established by the State of Montana, in accordance with the State travel policy <http://doa.mt.gov/doatravel/default.mcp>.